



## **The Saturday Club Philanthropy Grant Application**

Thank you for your interest in applying for a Philanthropy Grant from The Saturday Club. Applications are considered by the Philanthropy Committee and recommendations are made for approval by The Saturday Club Board of Directors. Completed applications are due by **January 31, 2024**. Applicants will be advised of the results in March and awards are presented at the April Membership Meeting (held on the second Tuesday in April at 7:30pm in our clubhouse unless otherwise communicated).

The Saturday Club Philanthropy Grants generally range from \$1,000 to \$5,000 per awardee. We also make a limited number of in-kind donations for use of our historic Clubhouse. Applicant organizations must be a 501(c)(3) or 501(c)(4) designated non-profit organization and must support our mission to benefit women, children, and families in the greater Philadelphia region. Requests of the following nature for monetary donations will not be considered: fundraising drives, general operating expenses, capital campaigns, from individuals or groups of individuals, travel expenses, salaries or benefits, stipends, political activities, religious purposes. Organizations that have received funding within the last 5 years will not be considered. (Please refer to our [website](#) to see a list of past recipients by year.) Organizations that have previously applied and have not received funding may apply again.

Please include **ten (10) individually stapled copies** of the grant application with your submission. The following documentation must be submitted with the application but are not required in duplicate:

- IRS 501(c)(3) or 501(c)(4) designation documentation
- Most recent Audited Financial Statements and/or Annual Tax Report
- Current annual Operating Budget
- Itemized Program Budget

**Mail completed application and attachments to:**

The Saturday Club  
Attn: Philanthropy Committee Grant Application  
117 West Wayne Avenue Wayne, PA 19087



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\*\*\*Applications must be received no later than **January 31, 2024**.\*\*\*

Please contact the Philanthropy Committee at [philanthropy@saturdayclub.org](mailto:philanthropy@saturdayclub.org) with questions regarding our grant program, procedures or for help with the application.

### **Please fill out the following information:**

Name of Organization:

Name on IRS non-profit designation letter (if different, please explain):

Application submitted by Name and Title:

Name of Executive Director (if different than named person above):

Address:

City:

State:

Zip:

Phone:

Email:

Website:

### **Area Served & Detail of the Services Offered:**

1. Please provide a summary description of your organization, the programs and services provided by your organization and the population served by your organization.

2. Please provide a summary description of the program or project for which funds are being requested. Please provide specific detail. (If applying for in-kind donation of a Clubhouse rental, please skip to question #4)



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**3.** Amount of funds being requested: \$

Is this project viable with only partial funding? (Circle one: Yes / No)

Please elaborate on any of the above:

**4.** Is this application to request an in-kind donation of a Clubhouse rental?

(Circle one: Yes / No)

If yes, please indicate for what purpose and the date(s) and time(s) for which you would like your request to be considered:

**5.** If applicable, list other funding sources (including internal sources) and amounts that are already secured or for which applications have been or will be made concerning this project:

**6.** How did you hear about The Saturday Club Philanthropy Grant?

**7.** Has your organization applied previously for a Saturday Club Philanthropy Grant?\*

(Circle one: Yes / No)

If yes, please indicate the most recent application date(s):

**8.** Has your organization ever received funding, in-kind donation of Clubhouse rental, or Community Service support from The Saturday Club?\* (Circle one: Yes / No)

If yes, please indicate date(s), amount(s), and purpose(s) of receipt (please attach additional sheet if necessary):



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9. Does your organization use volunteers? (Circle one: Yes / No)

If yes, how many volunteers do you have and in what capacities are they used?

10. Please attach a proposal to this application that fully describes the project, program, or other intended purpose of funding being requested. In the proposal, please be specific and include, at minimum, the following points: relevance to the mission of The Saturday Club, substantiation of need, population served, number of individuals served and/or impacted by the proposal and plan for evaluation or measurement of results.